



# Chicago Section IFT the First Section



## Chicago Section IFT Executive Committee Meeting Minutes

Monday, December 10, 2012

Place: Millrose Restaurant, Banquets & Country Store 45 Barrington Road, Barrington, IL

**Time: 4:00-5:00PM**

**Attending Officers:** Sanford Wolgel, Uwe Nienaber, John Chambers, John Smith

**Executive Committee:** Laura Gray, Tim Stubbs, Ann Johnson, Linda Perucca, Matt Hutchinson, John Budin, Sue Monckton, Bill Becht, Jan Miller

**Committee Chairs:** Denise Michalik, Dean Duxbury, Gerald Bard, Keith Schafer, Carolyn Tayabji, Susan Nielson, Diane Dawson

**Guests:** Dave LeVally, John Ruff, Glenn Bluemer

**Staff:** Lynnda Nelson

**Call to order:** Meeting called to order at 4:08PM Uwe Nienaber

**Approval of Previous Minutes** Sanford Wolgel

Approved as submitted, with only change noted in summary of House report: 73 people attended October 2011 dinner meeting. IAMI will print five copies of agenda for future ExCom meetings.

**Treasurer's Report** John Smith

Report submitted. Excess funds from checking will be put into CD.

### Top-of-the-Agenda Business

Suppliers' Night 2012 – Team Recognition Uwe Nienaber

Professional Development – Program Lead Sanford Wolgel

Have potential sponsor for technical breakfast program, need volunteer to chair.

Student Night Keith Schafer

Recommendations for new program – recruiter panel – and plans to increase student participation. Perhaps also have a program in April for Purdue students. Further details will be presented at January ExCom. Discussed ideas to possibly move Student Night to earlier in the year to facilitate internship placements.



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## **Internal Audit Follow-up**

Internal audit is due. Looking for someone to volunteer for auditing committee chair. Going to talk to Bob Raynor about the position. If he is not available, Sue Monckton would volunteer.

## **CSIFT Business Office (IAMI) Report**

Lynnda Nelson

Updated website pictures using free Open Source software. Can now do any changes/updates to pictures.

## **Committee Reports**

### **Auditing Committee**

Thomas Gush

### **Awards/Nominating Committee**

Uwe Nienaber

Necessary nominations have been filled, will announce ballot at Jan meeting, and send to National IFT. Elections in Feb.

### **Finance Committee:**

Luci Landberg Maass

### **Golf Outing Committee**

Mike Hosler/John Fenstermacher

### **Historian**

Dean Duxbury

Report submitted. Will have end of year slide presentation. All pictures are on FTP site under historian.

### **Hospitality/ Student Night**

Keith Schafer/Lisa Kringas

See top of the Agenda items for recommendations submitted for Student Night programs.

### **Host Section Activities**

Linda Perucca / Pat Sullivan

Held kick-off meeting for 2013 National IFT. All sub-committee chairs filled, except technical tours, looking for volunteer. Planning article in Newsletter.

### **House**

Matt Hutchinson

Report submitted, note that dates shown should be 2012 and 2013, also March and April are transposed. December registration is 110.

### **Long Range Planning**

Jerry Bard

Report submitted. Timetable completed for membership survey, analysis and report to ExCom in late spring/early summer.



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## **Marketing (CFAR / Minute Person / Newsletter / Social Media / Sponsorship / Website) –**

Bill Becht

Working to bridge social media and newsletter. Key for success on social media is a champion to post items.

Sponsorship years will be on a rolling basis, with existing sponsors given one month's notice and rights of first refusal. Available sponsorships will be advertised.

### **Membership Committee:**

Laura Colby

No report. Met to assign tasks as per work plan. Announcement in next newsletter that membership fee is increasing from \$15 to \$25.

### **New Professionals Committee**

Mike Carson

No report.

### **Professional Development (Career Guidance and Continuing Education / Employment / Members in Transition / Technical Programs)**

Sanford Wolgel

Report submitted. See Top of the Agenda items.

### **Program**

John Chambers

Everything set except February and Tanner.

### **Scholarship**

John Budin

Mike Wanous attended JBT scholarship dinner. U of I has picked winner of new teaching assistant scholarship, and will be posted in newsletter.

### **Suppliers' Night**

Jim Anderson

Report submitted. Broke records for number of booths. Considering area in front for primary sponsors. Next year back to Wednesdays.

### **Tanner Committee Report:**

Zuoxing Zheng

No report

### **New Business**

**Motion: To adjourn meeting at 5:08 PM – Motion was seconded and carried.**

**Submitted by: Sanford Wolgel CSIFT Secretary**